

# General Exposition Services

THE TRADE SHOW SERVICE CONTRACTORS



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Dear **Pennsylvania Auto Show** Exhibitor:

Welcome to the online exhibitor service kit for the upcoming **Pennsylvania Auto Show** being held at the **PA Farm Show Complex on January 25-28, 2024.**

This letter contains instructions on how to access the Online Exhibitor Kit. You may print it out for easier step by step viewing.

## **Online Exhibit Kit Instructions:**

To access our ONLINE kit for the **Pennsylvania Auto Show** you have 2 options.

### **DIRECT LINK**

[General Exposition Services Online Service Kit](#) (click to follow link)

### **MANUAL ENTRY**

Please click the following link or copy and paste the link into your browser's window -  
[www.generalexposition.com](http://www.generalexposition.com)

Next, click on the Online Services button located in the upper right hand corner of the Web page. This will take you to the log in page.

**AT THE LOG IN PAGE** – Check the agreement box and enter the passcode: **PAAUTO24**

Once you enter you will be given 2 options, View and Print Forms or View and Complete Forms Online.

### **VIEW AND PRINT OPTION:**

This option provides a complete list of all the forms that can be printed out individually. This option only allows you either to e-mail or fax your form(s) to General Exposition Services with payment.

To print a form without opening, simply place your mouse over one of the forms, right click, and choose "print to target". Otherwise, you can click to open then print.

### **VIEW AND COMPLETE FORMS ONLINE:**

This option allows you to fill out the forms and make payment directly online. This option requires a credit card to be submitted prior to entering the forms. We recommend that you print a copy of the order form, for your records, before clicking submit

We look forward to being of service to you. If you have any questions, please give us a call at 610-495-8866, mention the upcoming **Pennsylvania Auto Show**, and one of our Customer Service Reps will be happy to assist you.