PENNSYLVANIA
AUTO SHOW

PA Farm Show Complex Jan 28 - 31, 2027

produced by HATA

ELECTRIC ORDERS

Please Complete the following Electric Form for the 2027 PA Auto Show and return by January 6, 2027.

To keep initial billing as accurate as possible please complete the follow sections of the electric form:

1. **The number of electric drops/runs you will need (as shown on the following form).**

2. **The number of electric cords required (1 run will typically equal 1 cord).**

3. **The number of hours needed (please estimate using the "On Floor Electrician Line") - final billing will indicate the number of hours actually utilized.**

****Note: Please indicate on your floor plan if the electric cord will need a specific outlet head termination; example (1 outlet head / 2 outlet head /or 3 outlet head) or if a power strip is needed.**

Return order forms, payment and floor plans to:
Harrisburg Automotive Trade Association
Attention: Daniel McMillen
1925 North Front Street, Harrisburg, PA 17102
Phone: (717) 910-4090 opt. 2 (Cell): (717) 503-7799
Fax: (717) 213-0102
email: dmcmillen@paa.org

UTILITY SERVICE ORDER FORM *USED FOR*

2027 PA AUTO SHOW ONLY

ORDERS, PAYMENT & FLOOR PLANS DUE: January 6, 2027

All late submissions will be charged floor rate.

***IMPORTANT NOTE:* Please indicate on your floor plan how many outlets are needed with each electric run (1 outlet head / 2 outlet head /or three outlet head) or if a power strip is needed.**

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Attention: Daniel McMillen
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Harrisburg, PA 17102
Phone: (717) 910-4090 Fax: (717) 213-0102
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Please Type or Print Legibly

Date of Order: _____

Booth #: _____

Exhibit Name: _____

Contact Name: _____

Phone Number: _____

E-mail: _____

STANDARD ELECTRICAL DROPS- 120V				
Quantity	Description	Advance Rate	Floor Rate	Amount
	Up to 1500 watts (12.5 Amps)	$ 100.00	$ 150.00	
	1501 to 2400 watts (Up to 20 Amps)	$ 120.00	$ 170.00	
SINGLE PHASE 208V				
	20 Amps Single Phase 208V	$ 135.00	$ 175.00	
	30 Amps Single Phase 208V	$ 150.00	$ 200.00	
	50 Amps Single Phase 208V	$ 240.00	$ 290.00	
	60 Amps Single Phase 208V	$ 275.00	$ 325.00	
	100 Amps Single Phase 208V	$ 400.00	$ 450.00	
THREE PHASE 208V				
	20 Amps Three Phase 208V	$ 175.00	$ 225.00	
	30 Amps Three Phase 208V	$ 225.00	$ 275.00	
	40 Amps Three Phase 208V	$ 300.00	$ 325.00	
	50 Amps Three Phase 208V	$ 350.00	$ 400.00	
	60 Amps Three Phase 208V	$ 400.00	$ 450.00	
	100 Amps Three Phase 208V	$ 450.00	$ 500.00	
	200 Amps Three Phase 208V	$ 750.00	$ 800.00	

RENTAL ITEMS				
Quantity	Description	Price		Amount
	Extension Cords	$ 25.00		
	Power Strip (15 Amps)	$ 15.00		

Any rental item that is damaged or not returned will be accessed a replacement charge for full price of item and billed after event.

CUSTOM ELECTRICAL WORK				
Quantity	Description	Hourly Rate		Amount
	On floor Electrician	$ 100.00		
	Evening/Weekends/Holiday	$ 150.00		

**Specific electrical placement and custom electrical setups are billed in 1/2 hour increments.*

	Total Due	

EXHIBITOR AND PROMOTER CONDITIONS AND REGULATIONS

1. All equipment, regardless of source of power, must comply with all national, state and local safety codes.
2. Unless specially authorized by the Complex Electrical Department, no one other than the "house electrician" shall make electrical connections.
3. All exhibitor equipment must be properly tagged and wired with complete information as to type of current, voltage, phase cycle, horsepower, etc.
4. All material and equipment furnished by the Complex for this service order shall remain the Complex's property and shall be removed only by the Complex at close of the show.
5. All exhibitors' cords must be 12/3 wire grounded type. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
6. All fountains and pumps should have Ground Fault Interruption (G.F.I.) protection.
7. As an exhibitor ordering electric, you are responsible for any damages to the Complex property or equipment. Charges will be assessed after the show.
8. Charges will be assessed for extra labor provided to the event promoter or vendors at rates that are listed on this form.
9. Farm Show staff are only responsible for primary power to the booth in the most convenient manner possible. Extra labor charges will be assessed for specific electric placement or custom setups. * (SEE PAGE 1, CUSTOM ELECTRICAL WORK & PAGE 2)
10. If specific electric placement or custom set ups are needed, please include all information clearly written and concise, including all measurements and electric locations. Feel free to use page 2 to develop a map of your booth or a separate floor plan **MUST** be submitted with Page 1 of this electric order form and payment.
11. Refunds/claims will not be considered unless filed by exhibitor **BEFORE JANUARY 6, 2027**.

SPECIAL INSTRUCTIONS:

Form of Payment:

Business Name: _____

Address: _____

City _____ ST _____ Zip _____

( ) Enclosed is my check or money order made payable to: *Harrisburg Automotive Trade Association (HATA)*

( ) Visa ( ) Master Card CC# _____ CW# _____

Name on Card: _____ Expiration Date _____

I authorize the Harrisburg Automotive Trade Association to charge my credit card for services listed.

Authorized Signature _____ Date: _____

UTILITY LOCATIONS FORM

USED FOR PA AUTO SHOW ONLY

ORDERS, PAYMENT & FLOOR PLANS DUE: January 6, 2027

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Harrisburg Automotive Trade Association
Attention: Daniel McMillen
1925 North Front Street
Harrisburg, PA 17102
Phone: (717) 910-4090 Fax: (717) 213-0102
email: dmcmillen@paa.org

Please Type or Print Legibly

Date of Order: _____
Booth #: _____
Exhibit Name: _____
Contact Name: _____
Phone Number: _____
E-mail: _____

MANDATORY

To ensure that your electrical services are properly placed, a **booth floor plan (with exact measurement, placement and type of electric)** must be submitted with your order forms. ***NOTE: See # 9 under EXHIBITOR AND PROMOTER CONDITIONS AND REGULATIONS on the UTILITY SERVICE ORDER FORM (PAGE 1)**

To use this grid:

- Use bold lines to indicate the outline of your booth.
- Indicate the scale of the grid (e.g. 1 square = 1 feet) or indicate the dimensions of your booth.
- Mark the adjacent booth numbers or aisle numbers. This will help us orient your service correctly.
- Mark outlet locations, expressed in watts amps and voltage in each location. Location should accurately reflect services ordered.
- **Return this form OR FLOOR PLAN (including electric clearly marked) with Utility Service Order Form, Page 1 and payment.**

REAR

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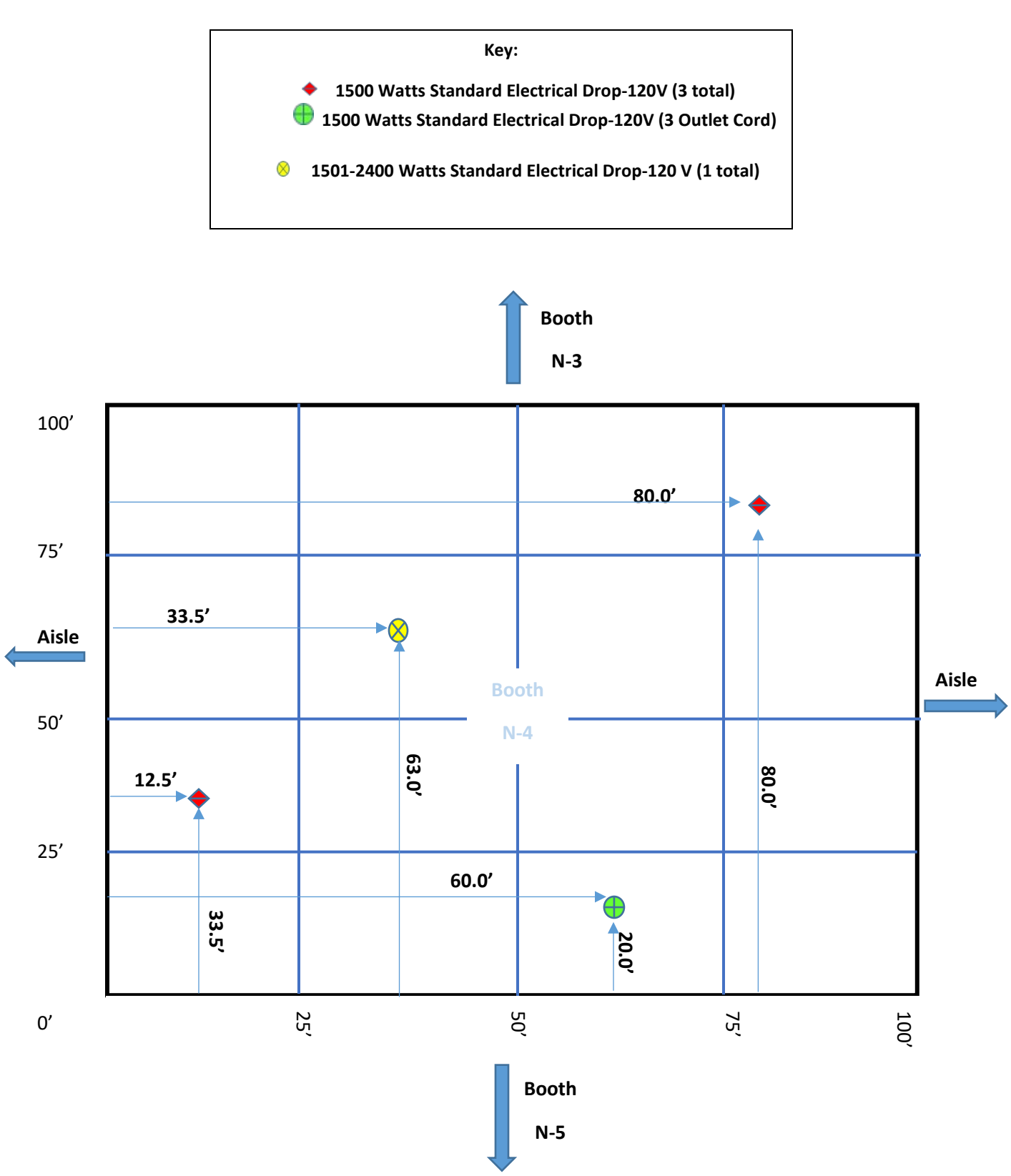
AISLE

Special Instructions:

photo copy for your records.



Above is a sample floorplan showing electric placement and orientation of the booth.